

# BSI



Accounting & Training Solutions



BSI Accounting has been providing Businesses, Organisations and Individuals with a comprehensive range of professional services. Thoroughly attuned to the issues and challenges facing today's businesses, we anticipate your needs and provide timely, accurate advice and services tailored to your particular situation. Let us show you what sets BSI Accounting & Training Solutions apart.

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# OVERVIEW

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## **About Us**

BSI Accounting & Training Solutions has successfully provided cost effective and cost saving solutions to hundreds of different organisations. From start-ups to corporates, our team has customized solutions to meet every need.

## **Our Vision**

To be the leading financial services assurance and tax solutions provider, offering excellence assistance and business solutions that give our clients the best competitive edge all the while meeting their budget.

## **Our core values**

Leadership: At BSI Accounting & Training Solutions, you receive the kind of quality and service you expect from a leader.

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# OUR VALUES

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**Innovation:** We always evolving as the needs or our customers change and new opportunities arise in the market. You can rest assured that, working with our team you will enjoy the latest services, technology and developments in the industry.

**Teamwork:** We make it our responsibility to know you and your business. We work closely with you to ensure that the solutions we provide are tailored to meet your unique needs and challenges. We are committed to your success.

**Service Excellence:** At BSI Accounting & Training Solutions, our highest priorities are the accuracy of work and ultimately the satisfaction of our customers. You are important to us and you can expect us to go the extra mile for your business. Superior customer service is the hallmark of BSI Accounting & Training Solutions.

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We are proud to serve you and work hard to take your business to where you would like it to be.





# ACCREDITATIONS

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Quality assurance is a huge priority at BSI and as such, we ensure all our professionals are members of or belong to at least one or more of the following bodies.



**ICB**  
ACCREDITED BUSINESS  
QUALIFICATIONS

**saiba**  
SOUTHERN AFRICAN INSTITUTE  
FOR BUSINESS ACCOUNTANTS

 **SAICA**  
THE SOUTH AFRICAN INSTITUTE  
OF CHARTERED ACCOUNTANTS

**sait** South African  
Institute of  
Tax Professionals





# Company Secretarial Solutions

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Starting a business can be very exciting but without proper guidance, it can become a nightmare.

That is why we at BSI Accounting & Training Solutions are interested in making sure you get correctly guided and registered and also that you comply with all the necessary regulations in South Africa.

**We offer:** Company Registrations, Amendments to Founding Statements, Drafting of Contracts and Agreements, Amendments to Company Documents and Founding Statements. We also assist with submission of Annual Returns.

We are proud to serve you and work hard to take business to where you would like it to be.

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# Financial Services Solutions

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At BSI Accounting & Training Solutions we believe that **sound financial management** is an un-doubtable formula for success.

That is why we have and are continuously designing products suited for businesses and individuals to assist them in sound financial reporting. These products in turn assist our clients through various tools that enable them to diagnose the financial health of their business.

We have on board, bookkeepers, accountants ,accounting specialists and Auditors that can assist in reconciliation's, preparation of financial statements , reports , independent reviews , audits and we also assist clients with management of their full accounting function .

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# Tax & Compliance

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Running a business in South Africa Requires you to have various compliance and tax issues in place. We at BSI are here to ensure that this process is transformed from being a nightmare to a pleasure at very affordable prices.

## **Our Tax services include:**

Business , Corporate & Individual Income Tax Registrations & Return Submissions. Employees Tax Registrations & Returns Submissions. Value Added Tax (VAT) Registrations & Returns. E-filing registration, Customs & Excise Registrations, Capital Gains Tax calculations and Submissions. Import & Export Licenses as well as any other tax related matters below: Tax Clearances, Tax Disputes- All Tax Disputes representations, Unemployment Insurance Fund- UIF

## **Payroll**

Payslips, Salary Schedules, Employee Contracts

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# Tax & Compliance cntd..

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According to South African law, every employer must be registered for UIF. We assist you in this process as well as registering your employees for UIF.

**Compensation For Occupational Injuries & Diseases - COID**  
As the name suggests, COID is a compensation fund for employees and every employer must be registered for COID. We do the registration on your behalf.

**Promotion of Access to Information Act (PAIA) Manual**

All public and private bodies (Sole Proprietors, Partnerships, Close Corporations and Companies) are required to draft, submit and make available an access to information manual in terms of section 51 of the Promotion of Access to Information Act (PAIA), Act 2 of 2000. Having a panel of experts, we are able to assist in simple as well as complex manuals and are ready to assist you with all your queries.

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Flagship  
Solutions



# Monthly Contracts

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BSI Accounting & Training Solutions, your partner in creating financial wealth and ensuring you grow your business efficiently has come up with outsourced in house accounting solutions.

**Our Monthly Contracts include the following:**

*Monthly & Bi-Monthly Solutions*

Invoicing , Statements, Debtors and Creditors Management  
Employees Monthly Tax Submissions  
Monthly Management Accounts  
Bi Monthly VAT Returns  
Employee Payrolls and Payslips

*Annual & Bi-Annual Solutions*

Annual Financial Statements  
Employees Bi Annual Tax Submissions  
Income Tax Return Submissions  
Bi Annual Provisional Tax Submissions  
Accountants Letters

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# Internships

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At BSI, we value investing in people.

We have realized that to be where we are, it is because of others who were here before us.

With this concept in mind, every year, we carefully handpick interns to train our team and we can happily say that most of them have gone into the mainstream of the economy and most are still part of the BSI Community.

BSI, making a difference in peoples lives.

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10<sup>th</sup> Floor, Pinnacle Building, Corner Strand and Burg Street, Cape Town  
E – [info@bsisa.co.za](mailto:info@bsisa.co.za), W – [www.bsisa.co.za](http://www.bsisa.co.za)  
T - + 27 21 424 3909, F - + 86 553 7826